

# LABEL FORM

MEMBERSHIP LABELS

NASW-LA CHAPTER

700 North 10<sup>th</sup> Street, Suite 200

Baton Rouge, LA 70802

(225)346-1234 or (800)899-1984/FAX (225)346-5035

REQUEST DATE: \_\_\_\_\_

Region Selection: (please circle) (these numbers vary on a monthly basis)

	<u>Regions</u>	<u>Zip Codes</u>	<u>Current Membership Breakdown</u>
A	NEW ORLEANS	700 & 701	836
B	HOUMA/THIBODAU	703	110
C	FLORIDA PARISHES	704	269
D	BATON ROUGE	707 & 708	562
E	ALEXANDRIA	713 & 714	158
F	LAFAYETTE	705	238
G	LAKE CHARLES	706	83
I	SHREVEPORT	710 & 711	192
J	MONROE	712	116
K	ENTIRE MEMBERSHIP		2564

**Purpose for which labels are intended:** (must be completed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please note; **Sample-mailing piece** must accompany order. Labels will not be delivered until the mailing piece has received approval.

**AGREEMENT:** We agree to use the requested labels **only for mailing the materials submitted with this order**. We further agree that these **one-time use labels will in no way or by any method be duplicated**.

\_\_\_\_\_  
Signature of authorized company/agency representative

## ORDERING AND BILLING ADDRESS

NAME \_\_\_\_\_ TELEPHONE NO.(    ) \_\_\_\_\_

FAX NO            (    ) \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

## NASW-LA MAILING LABEL RENTAL REQUIREMENTS

1. Labels will be provided for **one-time use only**. They may not be reproduced in any form or resold to another user. The NASW-LA membership roster is never available.
2. The mailing piece must be of professional interest and use to NASW members and subscribers.
3. A sample of the mailing piece must accompany each order. A draft of the mailing piece is acceptable if the printed piece is not available. The mailing piece must be approved before the order is processed.
4. NASW reserves the right to refuse any order.
5. All labels are printed in zip code order unless otherwise specified and **are not returnable**.
6. Orders must be placed in writing.
7. Labels of names and/or addresses can be purchased at a rate of \$.15/label, plus postage and are mailed within 5 days of placing your order. Express delivery is available at an extra charge. There is a \$25.00 minimum charge on all label orders. If you request the mailing list via email or disk, there is a charge of \$25.00.
8. Do not send payment, *you will be invoiced for total order to include shipping costs.*

### **SPECIFICATION OF LABELS**

Labels may be sorted by field of practice, work setting, and type of organization or by membership category (Students, MSW's, PhD's). Please call the chapter office for more information. NOTE: Although we are able to sort by various categories, members are not required to complete these fields when completing the membership application, therefore, there is a possibility that all members in that particular sort will not be obtained.

Type of label available:

Peel and stick with 30 labels per sheet, three rows across.

Type of Diskette available:

3.5 " floppy